

Request to be Reappointed into the Foreign Service

Please complete the following information and submit your completed form to
Registrar@state.gov

I hereby apply for reappointment to the Foreign Service:

Name: _____

Address: _____

Telephone: _____ E-Mail: _____

Date of Separation from the Foreign Service: _____

Grade and Career Track at time of Separation: _____

If currently employed by the Department of State, describe your employment status:

Please read the following statements. You must acknowledge that you have read and agree with each statement by initialing each one.

1. _____ I am a U.S. citizen.
2. _____ I acknowledge that I must obtain a Class 1 Medical Clearance prior to reappointment.
3. _____ I acknowledge that I must obtain a Top Secret security clearance and a favorable suitability determination prior to reappointment.
4. _____ I am willing to accept a directed first assignment to any Foreign Service post or function, at home or abroad, as a condition of reappointment.
5. _____ I have not previously declined a directed reappointment assignment or withdrawn my reappointment request after receiving a directed assignment.
6. _____ I acknowledge that I cannot be reappointed to a position overseas or outside Washington if I cannot serve at least 24 months (unless the standard tour of duty for the post is less than 24 months) before reaching the mandatory retirement age.
7. _____ I acknowledge that, if reappointed, it will be at the same grade and career track/specialty that I had when I left the service, unless I can demonstrate that I have gained substantial additional experience and skills relevant to the career track gained since separation.
8. _____ I acknowledge that I will be held to the same professional and physical requirements as new candidates for Foreign Service positions.
9. _____ I confirm that I did not leave the Foreign Service due to Time in Class/Service limitations (TIC/TIS) (Section 607), separation for cause (Section 610), termination of a limited term appointment (Section 612), or selection out by the Performance Standards Board (Section 608), and I did not resign or retire in lieu of separation for these reasons.
10. _____ I agree to a 360-degree review.
11. _____ I acknowledge that misrepresentation in the application for reappointment is grounds for terminating the application.

Please list the names of five current State Department employees who can provide an assessment of your prior performance with the Department of State.

1.

2.

3.

4.

5.

Please note that, at its discretion, the Reappointment Panel may contact additional State Department employees to provide references and may request authorization to contact your current employer.

Please attach a detailed resume.

Name, Signature, Date