

# **DIPLOMATIC SECURITY PROTECTIVE SPECIALIST**

## **BUREAU OF DIPLOMATIC SECURITY**

### **U.S. DEPARTMENT OF STATE**

#### *CONDITIONS OF EMPLOYMENT*

(Revised 23 April, 2013)

Please review the Conditions of Employment outlined below and acknowledge acceptance by dating and signing below.

I understand and accept the following Conditions of Employment:

1. My appointment to the Foreign Service as a Diplomatic Security Protective Specialist (SPS) is a Limited Non-Career Appointment (LNA).
2. My initial appointment will be for an 18-month period and may be extended periodically up to a maximum of five years under this appointment, depending on satisfactory performance and the needs of the Foreign Service.
3. That as a LNA appointee I cannot receive another LNA appointment with the Department of State until at least one year has elapsed after the expiration of the most recent LNA appointment, unless the Director General authorizes an exception. (3 FAM 2296.)
4. Overseas tours are unaccompanied unless specifically stated to the contrary.
5. I must successfully complete all aspects of the basic Security Protection Specialist course. Failure to pass any aspect of the initial training, including physical fitness tests, is grounds for termination of the appointment.
6. I will serve at the post, or posts, to which I am assigned depending, on the needs of the Foreign Service. I may be transferred from one overseas post to another during my appointment, depending on the needs of the Foreign Service.
7. There is no conversion mechanism to a career Foreign Service or Civil Service position. I may, however, apply through normal procedures for any Foreign Service or Civil Service position.

8. The Department of State may terminate my appointment at any time with at least 30 days notice unless the termination is for cause. In this case, the 30 days notice is not applicable.
9. I may terminate my appointment at any time with 30 days notice. However, if I choose to terminate my appointment prior to the expiration of my initial appointment or, if my employment is extended and I have not served a total of 12 months at post, all monies expended by the U.S. Government for such travel, transportation, and other applicable allowances will become due and payable by me and recoverable as a debt due to the United States Government. (22 CFR Part 34; 5 USC 5724.)
10. I must maintain a Top Secret security clearance as well as a medical clearance valid for all High Threat and Critical Threat posts. In addition, I must obtain and maintain a country-specific authorization to serve as a SPS. If I am unable to obtain and maintain a country-specific authorization with respect to the country or countries in which I have applied to work, the Department of State will terminate my candidacy.
11. I will support U.S. Government policy in public regardless of my personal views.
12. If directed, I am prepared to accept a temporary assignment in the Diplomatic Security field during my appointment term as Protective Specialist for which the U.S. Government considers me to be qualified. The period of time for such an assignment is not to exceed 120 days.
13. I am prepared to carry and, if necessary, use firearms in the performance of my duties as a Diplomatic Security Protective Specialist. I am required to maintain the requisite level of skills in firearms and other protective equipment.

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(Print Full Name)

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(Date)

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(Signature)