



U.S. Department of State

UNEMPLOYMENT INSURANCE BENEFITS

If you have applied for or have been receiving unemployment insurance benefits payments, it is your responsibility (under penalty of law) to notify the appropriate local office in writing to discontinue the issuance of unemployment insurance checks once you are employed. Failure to notify the state agency can result in a penalty, such as a fine, imprisonment, or both.

Employee's Signature

Date (mm-dd-yyyy)