

## Pickering Fellow/Intern Performance Evaluation Record

Name of Fellow/Intern: \_\_\_\_\_ SSN: \_\_\_\_\_

Name of Rating Officer: \_\_\_\_\_ Title: \_\_\_\_\_

How long have you supervised this Fellow/Intern:            < 3 months    3 – 6 months    > 6 months

How often did you work with this Fellow/Intern:    daily                weekly                other

If other, please explain circumstances:

Are you the direct supervisor of the Fellow/Intern:            yes                no

If not, please explain how the Fellow/Intern is supervised and how you observe actual performance:

Please rate the Fellow's/Intern's performance in the following areas, using the ratings in the Evaluation Guide:

	<u>Rating</u>
A. Initiative and Leadership	_____
B. Cultural Adaptability	_____
C. Resourcefulness	_____
D. Judgment	_____
E. Oral Communications	_____
F. Written Communication	_____
G. Information Integration and Analysis	_____
H. Planning and Organizing	_____
I. Working with Others	_____
J. Composure	_____
K. Objectivity and Integrity	_____
L. Experience and Motivation	_____
M. Overall Performance	_____

**Please provide brief narrative comments on the back of this page.**

Rating Officer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Fellow/Intern comments, if any (attach extra page if desired):

Fellow/Intern Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I acknowledge receipt of a copy of this evaluation.

NAME OF FELLOW/INTERN:

SSN:

Referring to the categories in the Evaluation Guide, describe one or two areas in which the Fellow/Intern shows the greatest strength, and one or two areas where he/she needs the most improvement. Please illustrate with specific examples. (Use this sheet or an attachment, whichever is easier for you.)

Additional comments on the Fellow/Intern or program administration (optional):