

**TECHNOLOGY**

**FACILITATES**

**INTERCONNECTED**

**DIPLOMACY**

SERVE YOUR COUNTRY AND PROVIDE



INVENTIVE GLOBAL TECHNOLOGY SOLUTIONS

U.S. DEPARTMENT *of* STATE

★ CAREERS REPRESENTING AMERICA ★

**INFORMATION**

**TECHNOLOGY**

**ENABLES DIPLOMACY**

**AROUND THE WORLD**

The Bureau of Information Resource Management (IRM) provides the information and communications technology (ICT) products and services the U.S. Department of State needs to successfully carry out its foreign policy mission by applying modern IT tools, approaches, systems, and information services. Information Management Specialists use information technology to empower diplomacy. They develop and enhance collaborative information tools to provide end users with the right data, at the right time, to make the right decisions.

IRM is committed to supporting transparent and interconnected diplomacy by incorporating new technologies that advance U.S. foreign policy. Equally as important, the Bureau enhances security for the Department's computer, network, and communication systems.

As a Foreign or Civil Service IT professional, you can help solve global challenges and find new ways to adapt to changing environments and contribute to enhancing the Department's information technology.



**We make diplomacy happen.**

Tacla | Foreign Service  
Information Management Specialist



## **INSPIRE PEACE AND PROSPERITY**

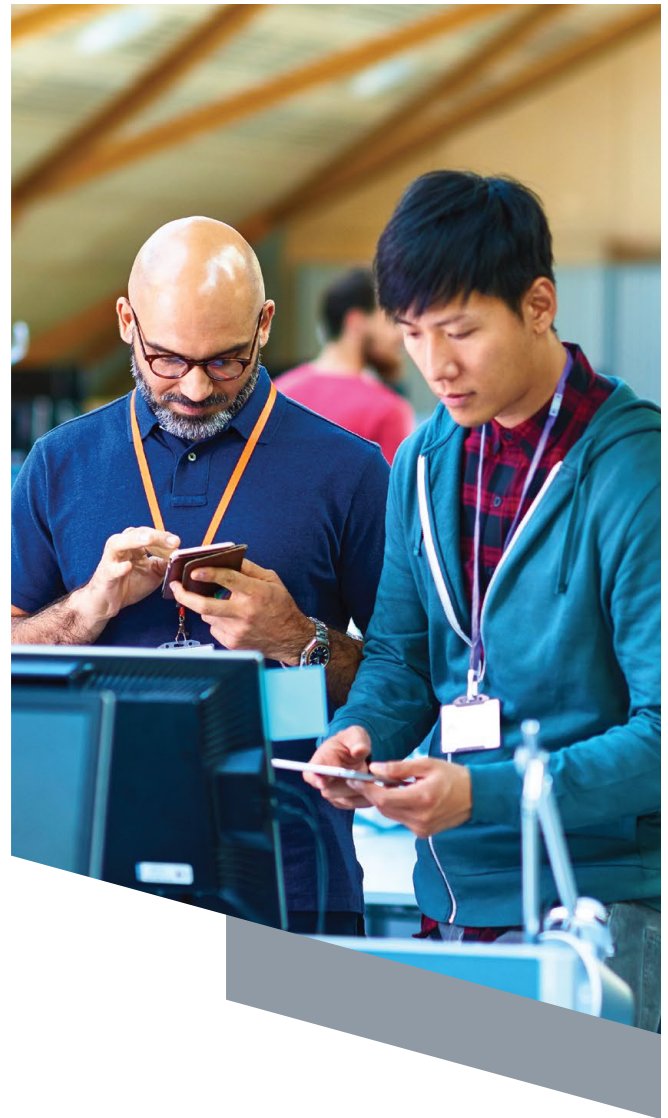
By demonstrating our nation's democratic values, the U.S. Department of State promotes a free, peaceful, and prosperous world on behalf of the American people.

## **CHANGE YOUR CAREER AND CONTRIBUTE TO THE WORLD**

Make the world your workplace with a career, internship, or fellowship that takes you across the nation or the globe. As a member of our team, you will help safeguard communications and promote transparent, interconnected diplomacy throughout more than 270 U.S. embassies, consulates, and missions. You will have the unique opportunity to engage in diplomacy and make a positive impact worldwide—all while developing yourself personally and professionally.

## SECURE THE FUTURE OF OUR NATION

The Bureau of Information Resource Management (IRM) constantly strives to safeguard information systems and implement new technologies to improve the business of diplomacy. Those who work with IRM serve on the front lines. They adapt to new cultural and physical environments while continuing to deliver the most advanced tools, approaches, and systems to our nation's embassies and consulates. They work daily to strengthen diplomacy—at home and throughout the world.



**TECHNOLOGY**

**IS CHANGING**

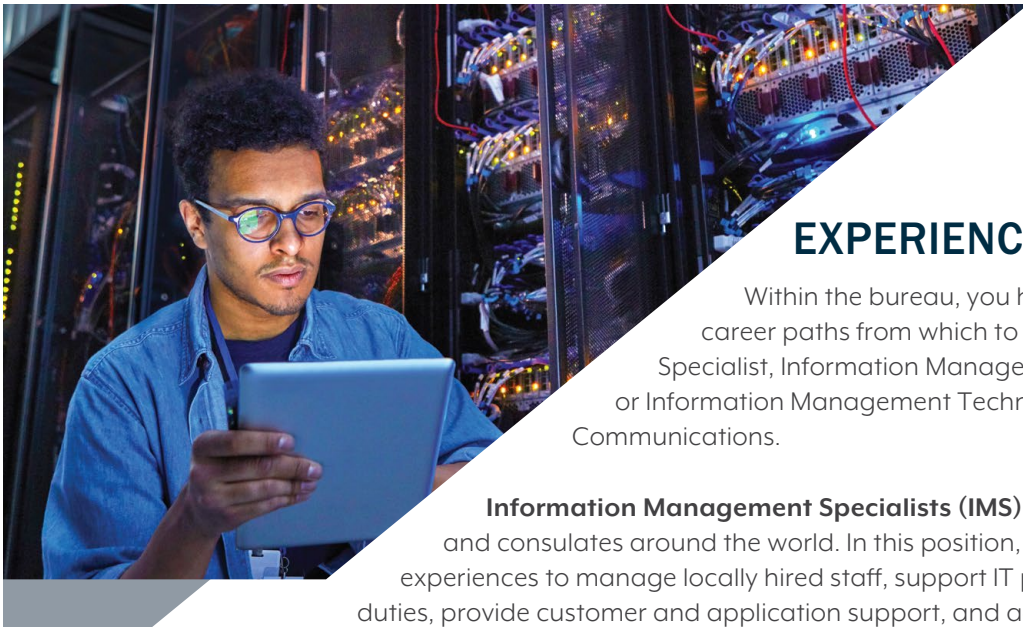
**DIPLOMACY**

## CONTRIBUTE TO MODERNIZING TECHNOLOGY

To deliver on its mission, IRM works across four areas within the bureau: Business Management and Planning (BMP), Foreign Operations (FO), Information Assurance (IA), and Operations (OPS).

- 1. Business Management and Planning (BMP)** defines and communicates IRM's vision and mission as well as oversees daily administrative operations. eDiplomacy, an office within BMP, sponsors platforms that equip employees with innovative technology solutions that advance diplomacy.
- 2. Foreign Operations (FO)** strengthens communications between IT professionals overseas and senior-level leadership within the bureaus and offices in Washington, D.C. The Office of Foreign Operations is aligned around a global strategy centered on ensuring exceptional customer service and coordinating resources with overseas activities and support requirements.
- 3. Information Assurance (IA)** keeps the Department's network safe from cyber threats. IA performs the necessary certifications and accreditations of both networks and applications, makes information assurance policy decisions, and interprets policy based on Federal and U.S. Department of State regulations.
- 4. Operations (OPS)** oversees worldwide information technology operations, including mobile computing, digital networks, computers, software development, and equipment modernization.

With IRM, you are part of a team that is committed to managing worldwide networks and ensuring the safe operation of global IT infrastructure for the advancement of U.S. foreign policy. Join us as we represent the U.S. to the world while supporting diplomats across the globe.



## EXPERIENCE NEW CHALLENGES

Within the bureau, you have three distinct Foreign Service career paths from which to choose: Information Management Specialist, Information Management Technical Specialist – Radio, or Information Management Technical Specialist – Unified Communications.

**Information Management Specialists (IMS)** work at one of over 270 embassies and consulates around the world. In this position, you will use your skills and experiences to manage locally hired staff, support IT programs, perform hands-on duties, provide customer and application support, and administer a worldwide telecommunications network. You will also perform mission-critical activities, such as assisting special diplomatic events and high-level official visits by the Secretary of State and President of the United States.



**This is more than a job. It is a lifestyle.**

Matthew | Foreign Service Information Management Specialist



**Information Management Technical Specialists – Radio or Unified Communications (IMTS)** work at one of 31 locations overseas as well as Washington, D.C. and Ft. Lauderdale, FL, from which you will travel extensively. Your duties will vary according to the mission, and they may include installing, repairing, and maintaining a wide range of digital and voice or radio equipment; adapting to changing physical environments; working with differing levels of technology; and staying up-to-date on the latest technology developments and innovations.

To learn more about the positions, specific requirements, and how to apply, visit [careers.state.gov/IRM](https://careers.state.gov/IRM).

As a Foreign Service IMS, IMTS, or Civil Service IT professional, you will be a vital part of history in the making. Every day, you will experience the challenge and excitement of a career at the forefront of international affairs. You will also have an unprecedented opportunity to travel the world and experience different cultures. You will make the world your workplace and use your skills to impact real change in the lives of others.





## MAKE THE WORLD YOUR WORKPLACE

For those interested in living and working abroad as a Foreign Service IMS or IMTS, you must be available and willing to serve anywhere in the world that requires your expertise.

In return for your service, you will have access to continued training and career development programs, health and medical coverage, federal retirement benefits, and generous paid leave. When serving overseas, you will be provided paid housing or an appropriate housing allowance, and paid education for dependent children K through 12.

Make a lasting impact as you live and work abroad, or work in Washington, D.C., and enrich your skills as well as your perspective.



**Working for the State Department gives you the opportunity to work in different environments and different countries, to be exposed to the different cultures, and travel and live in different parts of the world to really expand and diversify yourself as a person.**

Stella | Foreign Service  
Information Management Specialist



# DIPLOMACY ENCOURAGES COLLABORATION

The U.S. Department of State is committed to creating a workforce that represents the diversity of America and aims to recognize its employees' rich experiences, talent, knowledge, and personal characteristics.

Diversity and inclusion are vital to the Department's global mission. They bring innovation and creativity to the workplace, support fresh perspectives that inspire new ideas, and spark positive change—both at home and across the globe.

The Department's workplace is one of civility and respect, encouraging and supporting a collaborative, professional, and teamwork-oriented community where everyone can contribute to the mission.

“ **This career has been the most mind opening experience of my life...** ”

Joy | Foreign Service Specialist



BUREAU OF INFORMATION  
RESOURCE MANAGEMENT

DIPLOMACY

EMBRACES

DIFFERENCES



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